

# Personal Assistant Job Description

## Vacancy Ref: 236

<b>Location</b>	Cricklade
<b>Hours</b>	Up to six 2.5 hour morning or evening sessions per week (flexible)
<b>Payrate</b>	£12.00 per hour. Rising to £14 per hour after a 3 month trial period
<b>Holiday</b>	5.6 weeks per year including bank holidays (pro rata for part time)
<b>Driving Licence</b>	Essential, with access to own vehicle.
<b>DBS Check</b>	Yes (This will be funded by the employer)

### **A bit about me:**

*A friendly, very capable autistic young man who is looking for a companion/carer to further develop his independence and help him pursue his hobbies and interests. These include: Music, Swimming, Gym, Art, History, Outings and Gardening.*

### **About the role:**

*The role offers up to six 2.5 hour morning or evening sessions per week. Hours are negotiable and can be varied week to week, depending on your commitments. The client currently has two other carers for support, so more hours are available to cover leave or sickness. No personal care is required. The client lives in his own house, which is situated in the historic village of Cricklade.*

### **The kind of person I am looking for:**

*Friendly and approachable with a sense of humour. Responsible, reliable and trustworthy. Good communication and social skills including written messaging and recording. To respect confidentiality and privacy and be sensitive to his needs. To understand that dignity and independence are important. Be willing to learn and able to work on your own initiative. To be a team member and work alongside a team leader and another member of staff. Experience with people with learning disabilities is preferred.*

**Application Form:** <https://www.wiltspa-reg.org.uk/vacancies-board/>

*Please note that this advertisement has been placed on behalf of an individual employer that we are supporting. Should your application be successful, and you are offered the position, you will be directly employed by the individual employer and not by the Wiltshire Centre for Independent Living.*