

Personal Assistant Job Description

Vacancy Ref: 251

Location	Melksham
Hours	6 hours per week during school holidays
Payrate	£12 per hour
Holiday	5.6 weeks per year including bank holidays (pro rata for part time)
Driving Licence	Yes -
DBS Check	Yes - will be funded by the employer

A bit about me:

I am a lively 8 year old boy and I live with my parents and two brothers. I like to stay active. I enjoy visiting parks, farms, swimming pools, boomerang (soft play) and I love "welly walks". I am a well behaved, happy boy but I don't like loud noises or being around a lot of people for a long period of time. I have ear defenders to help me with this. I am non-verbal, but I communicate my needs well through either using my speech device, pointing, or occasionally I will use single words to express how I'm feeling.

About the role:

To Provide respite for my parents and to help me access the community. Main duties are: Prompting and encouraging communication, personal care, keeping the child active and arranging activities. To be confident in working with young people. Good communication and social skills. Empathetic and be able to make sensible judgements.

The kind of person I am looking for:

Someone who is fun, motivated and a reliable individual. The ability to act in an understanding, patient, calm and non-judgmental manner. Previous experience of autism.

Application Form: <https://www.wiltspa-reg.org.uk/vacancies-board/>

Please note that this advertisement has been placed on behalf of an individual employer that we are supporting. Should your application be successful, and you are offered the position, you will be directly employed by the individual employer and not by the Wiltshire Centre for Independent Living.