

# Personal Assistant Job Description

## Vacancy Ref: 225

<b>Location</b>	Melksham
<b>Hours</b>	6 hours per week (3 hours on a Saturday & Sunday) 10am to 1pm
<b>Payrate</b>	£12.00 per hour
<b>Holiday</b>	5.6 weeks per year including bank holidays (pro rata for part time)
<b>Driving Licence</b>	Useful but not essential
<b>DBS Check</b>	Yes (This will be funded by the employer)

### A bit about me:

*I have autism and ADHD. I am a happy, cheeky boy who loves 1:1 interaction. I enjoy going out for walks in my wheelchair, the wind in my hair and cause-and-effect toys whilst at home. I also enjoy music. I am very sensitive and sometimes need emotional reassurance and comforting. I enjoy genuine care and affection from people around me. Puzzles, Sensory lights, comfort toys and doing fun activities. Feeling safe, supported and understood.*

### About the role:

We are looking for a part time carer with extensive experience working with children that have additional needs. Our 7 year old Son has autism and is non verbal. He will need personal care on Saturday and Sunday mornings or during the school holidays and be ready for fun and entertaining activities. The aim of the role is to provide the support that is required to allow our Son to lead an independent life.

### The kind of person I am looking for:

*Friendly and approachable. Responsible, reliable and trustworthy. Good communication and social skills. To respect confidentiality and be sensitive to his needs. To understand that dignity and independence are important. Be willing to learn and able to work on your own initiative.*

**Application Form:** <https://www.wiltspa-reg.org.uk/vacancies-board/>

*Please note that this advertisement has been placed on behalf of an individual employer that we are supporting. Should your application be successful, and you are offered the position, you will be directly employed by the individual employer and not by the Wiltshire Centre for Independent Living.*