

# Personal Assistant Job Description

## Vacancy Ref:

<b>Location</b>	Royal Wootton Bassett
<b>Hours</b>	11.5 hours per week
<b>Payrate</b>	£12 per hour
<b>Holiday</b>	5.6 weeks per year including bank holidays (pro rata for part time)
<b>Driving Licence</b>	Yes
<b>DBS Check</b>	Yes (This will be funded by the employer)

### **A bit about me:**

*I am 26 years old and live in my own flat with my cat. I'm a proud member of the LGBT community. I enjoy video games, painting Warhammer models and enjoy sport, especially rugby and basketball. In the past I was a keen photographer and I would like to take this up once again.*

### **About the role:**

*I need support with personal care. Help with general and medical paperwork which I can sometimes feel overwhelmed by. Someone to help keep my flat clean and tidy and help me with meal prep and general household chores. I have various health issues, I can also experience non epileptic seizures. I am a wheelchair user although I am able to independently transfer.*

### **The kind of person I am looking for:**

*Open minded, trustworthy and discreet. Patience, it can take me a while to build trust. Good with cats, able to cook/bake. Respectful of my boundaries but a willingness to learn about my health conditions.*

**Application Form:** <https://www.wiltspa-reg.org.uk/vacancies-board/>

**Please note that this advertisement has been placed on behalf of an individual employer that we are supporting. Should your application be successful, and you are offered the position, you will be directly employed by the individual employer and not by the Wiltshire Centre for Independent Living.**