

## **Personal Assistant Job Description**

**Ref. PAREG164**

### **Purpose of Job**

The aim of the role is to provide support that is required that will allow me to lead my life independently.

### **Are you an experienced Carer looking for an exciting new role?**

My name is Kale, I am nearly 16 years old. I love listening to music, especially 1975, Royal Blood and Twenty One Pilots. I am a big Marvel fan and enjoy Dr Who, Star Wars and the series Stranger Things. I have been told I have a wicked sense of humour and I do enjoy good banter.

### **What is important to me?**

My family. We are a fun-loving inclusive family who are warm and welcoming. I live with my mum and have an older brother who is nearly 21. Living at home and being able to develop and maintain my independence is very important to me. I enjoy being with people and spending time with my family and our friends.

### **A bit about why I need support:**

I have been in Bristol children's hospital since September 2018. I was diagnosed with a brain tumour. Before my tumour was removed, I had a brain bleed. This has caused a serious brain injury. I am a warrior (just like my mum) and due to mine, and my family's, positive attitude I am making slow but steady progress. I am peg fed. I am hoping to be discharged home in September 2020 and have started to have visits outside of the hospital. I have two carers in place but need to build up my team to help my transition home and to ensure I have a team of carers in place when I do get home. We are looking for male/ female carers who have experience of working with young men who need personal care and have physical and communication needs.

We need people who are willing to be flexible with working hours as we navigate the transition process; and become more aware of what my support package looks like from being in hospital to a home environment.

We want to welcome carers who will become part of our family. If you have a proven track record of good care experience, have a good sense of humour, time efficient, reliable, kind and caring, willing to train and develop your skills and would like to be part of our journey in my rehabilitation then please get in touch. We are looking to appoint new carers ASAP.

### **What support I need to enable me to live well**

I need someone to support me with:

- Personal Tasks: Support me with washing and dressing and my personal hygiene. Night shifts will also involve pad changing and turning.
- Other Tasks: To be agreed as the need arises.

### **Personal Qualities & Attributes Required**

- We are looking for someone who is friendly and approachable
- Kind and caring

- A good sense of humour
- Experience of providing care to a young man.
- Responsible, reliable and trustworthy.
- Good communication and social skills.
- To respect confidentiality and privacy and be sensitive to my needs
- To understand that dignity and independence are important.
- Able to accept responsibility
- Be willing to train and develop your skills as my journey progresses

**Location: Trowbridge, Wiltshire**

**Hours:** Carers that can cover waking nights 9pm-9am mainly weekends but flexibility to do some in week when needed also to have some flexibility to cover during the day shifts too which are 11.30-3pm and 5.30-7pm so looking at 20-25 hrs a week.

**Approximate Pay:** £10.00 per hours for daytime shifts

**Holiday:** 5.6 weeks per year including bank holidays (pro rata for part time).

**Start Date:** As soon as possible

Appointment will be subject to an Enhanced Level DBS check, funded by the employer.

**Closing Date:**

Please note that this advertisement has been placed on behalf of an individual employer that we are supporting. Should your application be successful and you are offered the position, you will be directly employed by the individual employer and not by the Wiltshire Centre for Independent Living.

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