Date

To whom it may concern

**Confirmation of employment**

This letter is to verify that [NAME] is employed by myself as a Personal Care Assistant (PA).

A Personal Care Assistant is employed to support my health and social care needs. They support me within the home and within the community. Some of the duties carried out by a Personal Care Assistant are as follows:

Support with personal care and dressing.

Support with medication.

Support with meal preparation.

Assistance with shopping and cleaning.

Providing welfare checks.

Please accept this letter as confirmation that my employee is eligible for the NSH vaccination scheme that provides free flu vaccinations to some health and social care workers, including PAs.

If you require further verification of the employment of [NAME] please contact me on the following number/email [add contact information].

Yours sincerely

Individual Employer Name